



## **First Steps to Regional Coalition Development**

1. Before you begin, contact Leslie Pedtke, Regional Coalition Chairperson, at the IPC to discuss your thoughts about beginning a Regional Pioneer Coalition in your area.  
Leslie Pedtke Contact Info: [leslie@dignityq.com](mailto:leslie@dignityq.com), 618.246.6548
2. Obtain commitment from at least 5-7 key professionals who will support the coalition by helping to plan training, recruiting members, and being involved directly in supporting the growth and development of the coalition. This will be your Leadership Committee. A flyer has been provided to assist with this recruitment.
3. Meet with the Leadership Committee.
  - a. Review Pioneer Principles and IPC Mission that can be found at [www.pioneernetwork.org](http://www.pioneernetwork.org) and [www.illinoispioneercoalition.org](http://www.illinoispioneercoalition.org)
  - b. Discuss how your group is going to uphold these in your community. Develop a common ground for your group's purpose.
  - c. Discuss what brought each individual to the leadership committee and what they are looking for from the involvement.
  - d. Develop an outline to standardize your meeting format so that attendees will know what to expect at each meeting.
  - e. Discuss frequency of meetings and duration; set dates for future meetings
  - f. Obtain commitment from individual members on specific tasks
    - i. Who is going to be the IPC liaison?
    - ii. Who is going to seek out training ideas?
    - iii. Who is going to complete project funding proposals and other IPC "paperwork" requirements if you are looking for funding to support your education?
    - iv. Who is going to be the minute taker?
    - v. Who is going to oversee the advertising of your programs?
    - vi. Who is going to be the Meeting's host?
4. Complete Project Funding proposal request, if desiring financial support from the IPC.
5. Advertise the event.
  - Send a flyer to Leslie Pedtke, Regional Coalition Chair who will get it posted on the event page of the IPC website.
6. Hold a general first meeting with an Education Session to entice attendance and a "getting to know you" opportunity where members share who they are and what enticed them to come to the meeting. Assess interest for future meetings.
7. Meet with the Leadership committee as soon as possible, (maybe even after the meeting), to determine how the meeting went and what can be improved for next time.

