



# 14<sup>th</sup> Annual Summit

## Call for Presentations

**March 19<sup>th</sup>-21<sup>st</sup>, 2018**  
***Wyndham Springfield City Centre***  
**700 E Adams Street**  
**Springfield, IL 62701**



## 2018 Illinois Pioneer Coalition Summit on Culture Change

### Call for Presentations

#### Introduction

The Illinois Pioneer Coalition (IPC) invites you to submit a proposal to present during the 13<sup>th</sup> Annual Illinois Pioneer Coalition Summit on Culture Change. This year's summit will be held at the Wyndham Springfield City Centre, Springfield, IL. The theme for this year is "This Way to Regulatory Compliance."

Approximately three hundred individuals who work in the field of aging are expected to attend. All aspects of long term care, including nursing home, assisted living and home and community care will be represented among the direct care workers as well as supervisory and administrative staff who participate.

#### Educational Program and Presentation Format

IPC welcomes creative educational sessions that are applicable to culture change in aging services. We are specifically looking for sessions, but not limited to the following categories:

- Staying Person centered in the changing health care environment (Medicare Bundling)
- Liberalized Med Pass
- Consistent Assignment
- Dining
- Staff Development
- Business Case for All Private Rooms

Concurrent sessions are ninety minutes. We request that each presenter allow time for audience interaction. Use of handouts and audiovisual equipment is highly recommended. If you will be using a PowerPoint presentation, you will be responsible for providing your own laptop.

#### Submission Guidelines

1. Application deadline is Friday, December 15<sup>th</sup> 2017. Please submit applications electronically to [Natalie.mueller@kingmgt.com](mailto:Natalie.mueller@kingmgt.com). Incomplete proposals will be disqualified.
2. An individual or organization may submit more than one proposal. Each proposal must contain ALL specified information to be eligible for review.
3. As a not-for-profit organization, IPC is unable to pay honorarium, travel, meals, lodging, and PowerPoint equipment or per diem costs incurred by speakers. Presenters are responsible for all expenses incurred. Each presenter will receive a complimentary registration for the conference.

Promoting specific company, service or product during the presentation is prohibited.

#### Evaluation Criteria

IPC will review all proposals. Evaluation for proposals will be based on the following criteria:

- Topic addresses critical and timely issues on culture change in aging services and is applicable to the target audience
- Has practical applicability to aging service providers embodies quality, innovation and originality
- Is clear, focused, well-organized and designed to be interactive
- Features experienced speaker(s) with significant experience

## Proposal Application Criteria

**Session Title:** Use a title of no more than 8-10 words that is informative and clearly reflects the session content. Session titles may be edited during brochure production.

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**Session Learning Objectives:** List 3 measurable educational goals for your session that specify (beyond narrative) what participants will learn as a result of attending your presentation. Learning objectives may be edited during brochure production.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Session Narrative** (Attach separate page if necessary): *This is a detailed summary (no more than 500 words) of your presentation. This will be utilized to evaluate the overall significance of applicability and quality of your session content and will be used in writing a brief description for the promotional brochure.*

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**Audience Experience Level:** Check (one only) the knowledge level of the intended audience.

Just Getting Started  Already on the Journey

Dementia/Memory Care  Assisted Living  SNF/LTC  Outside Agencies (Hospice, Therapy, Etc.)

**All sessions are 90 minutes**

**Lead Speaker/Proposal Submitter:** *This person is responsible for all session logistics.*

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

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City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Undergraduate Degree: \_\_\_\_\_

Academic Institution: \_\_\_\_\_ Year: \_\_\_\_\_

Graduate Degree: \_\_\_\_\_

Academic Institution: \_\_\_\_\_ Year: \_\_\_\_\_

**Professional Background:** *Provide an overview (100 words or less) of your knowledge and experience related to the proposed session topic and the aging services field (concurrent responsibilities, areas of specialty, past speaking engagements, etc.)*

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**Additional Speakers:** *(If applicable, complete the above biographical and professional background information for each individual speaker.*

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### **Prospective Speaker Terms and Conditions:**

- As a prospective speaker, I agree to keep the summit dates of March 19<sup>th</sup>-21<sup>st</sup>, 2018 available until I am notified of the status of my proposal.
- Prepare, duplicate and distribute handout materials for my session.
- Allow IPC to list my contact information (including email address) on printed and online materials.

**I understand, as a presenter, that I am responsible for all travel-related conference expenses, meals (excluding those included during the conference) and hotel fees. If I will be using a PowerPoint presentation, I will be responsible for providing my own laptop. I understand that promoting a company, service, or product during my presentation is prohibited. I will inform my co-presenters (if applicable) of these policies.**

**Primary presenter's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please return this form and supporting documentation by Natalie Mueller at: [natalie.mueller@kingmgt.com](mailto:natalie.mueller@kingmgt.com) by December 15<sup>th</sup>, 2017.**

**For questions or clarifications call Natalie Mueller, IPC Summit Coordinator at (618) 327-3064 ext. 224.**